

Board of Commissioners

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Charlotte J. Nash, Chairman
Jace W. Brooks, District 1
Lynette Howard, District 2
Tommy Hunter, District 3
John Heard, District 4



Official
Business Session Minutes
Tuesday, April 11, 2017 - 2:00 PM

Present: Charlotte J. Nash, Jace Brooks, Lynette Howard, Tommy Hunter, John Heard

I. Call To Order, Invocation, Pledge to Flag**II. Opening Remarks by Chairman****III. Approval of Agenda**

{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

IV. Approval of Minutes:

- **Executive Session:** March 28, 2017
- **Public Hearing:** March 28, 2017
- **Strategic Planning Session:** March 30-31, 2017

{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

V. Announcements:

- **Proclamation:** Alcohol Awareness Month, April 2017
- **Proclamation:** National Public Health Week, April 3 – 9, 2017

VI. Consent Agenda**A. New Business****I. Commissioners**

2017-0378 Approval to accept the resignation of Keith Odom from the Tree Advisory Committee. Term expires December 31, 2017. District 4/Heard {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

2. Multiple Departments

2017-0316 Award BL024-17, purchase of original equipment manufacturer (OEM) toner and inkjet cartridges on an annual contract (April 17, 2017 through April 16, 2018), for all County departments, to low responsive bidders per attached recommendation letter, base bid \$307,127.86 (this represents a 1.9% decrease over the previous contract). (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0299 Approval to renew BL033-16, purchase of milk and milk products on an annual contract (June 16, 2017 through June 15, 2018), Departments of Community Services, Corrections and Sheriff, with Borden Dairy Company of Kentucky, LLC, base bid \$256,400.00. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0312 Approval to renew BL020-13, purchase of public safety uniforms on an annual contract (May 10, 2017 through May 09, 2018), Departments of Corrections, Fire and Emergency Services, Police Services and Sheriff, per the attached recommendation letters, base bid \$455,000.00 (negotiated cost savings of approximately \$6,150.00). (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

3. Community Services/Tina Fleming

2017-0381 Approval/authorization for the Chairman to execute an Ordinance repealing Chapter 10 of the Gwinnett County Code of Ordinances, entitled "Animals", in its entirety and replacing it with a new Chapter 10 of the Gwinnett County Code of Ordinances, entitled "Animals". Subject to approval as to form by the Law Department. {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

4. Financial Services/Maria Woods

2017-0291 Approval of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to a net decrease in assessed value of \$650,910.00 for tax years 2011 thru 2016. (Staff Recommendation: Approval) **{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2017-0323 Approval of the February 28, 2017 Monthly Financial Status Report and ratification of all budget amendments. (Staff Recommendation: Approval) **{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2017-0330 Approval/authorization for the Chairman to execute a Resolution at the request of the Gwinnett County Board of Education agreeing to and acknowledging the requirement for a levy of an annual school property tax to provide funds for the repayment of principal and interest on the Gwinnett County School District General Obligation Refunding Bond, Series 2017, subject to approval as to form by the Law Department. (Staff Recommendation: Approval) **{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

5. Information Technology Services/Abe Kani

2017-0296 Approval to renew OS071, Microsoft Select agreement on an annual contract (July 01, 2017 through June 30, 2018), with Dell Marketing, LP, utilizing a State of Georgia competitively procured agreement, base amount \$150,000.00. (Staff Recommendation: Approval) **{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

VI. Consent Agenda

A. New Business

6. Planning & Development/Kathy S. Holland

2017-0319 Approval of Time Lapse Requirement for Zoning. The applicant, Logistics & Engineering Solutions, Inc., requests waiver of the 12 month time lapse requirement for zoning. The prior case, RZC2016-00014, was approved with conditions for a Live/Work Unit by the Board of Commissioners in July, 2016. The applicant is seeking May, 2017 hearing dates for a proposed Change in Conditions (CIC2017-00013). The property is located in the 2500 block of Loganville Highway. District 3/Hunter
{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

7. Sheriff/R. L. Conway

2017-0282 Approval to accept donations from the U. S. Department of Defense Excess Property Program. Items include tools, storage cases, training equipment, clothing, rescue tools, and Honor Guard equipment. All items are available to the Sheriff's Office at no cost. Total value: \$121,842.29 {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0288 Approval to accept donations from Operation One Voice, a non-profit organization committed to raising funds for the children of fallen military Special Forces members. Items include Airsoft rifles, military stretchers and cargo net. All items are available to the Sheriff's Office at no cost. Total value: \$2,964.00 {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

8. Support Services/Angelia Parham

2017-0297 Award OS004-17, purchase of a motor grader, to G. J. & L., Inc., utilizing a State of Georgia competitively procured contract, \$216,622.68. (Staff Recommendation: Award) **{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2017-0292 Approval/authorization for the Chairman to execute any and all documents necessary to release by quitclaim two permanent drainage easements (8,297 square feet) for \$3,235.94, two construction easements (2,406 square feet) for \$625.60, and three driveway easements located on Tax Parcels R7337 013, R7337 014, and R7337 023 at the intersection of Riverside Road and Austin Garner Road. Subject to approval as to form by the Law Department. District 1/Brooks (Staff Recommendation: Approval) **{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2017-0354 Approval/authorization for the Chairman to execute any and all documents necessary to grant easements on Tax Parcel No. R1001 432 to the Atlanta Gas Light Company including a 107,434 square-foot (2.466 acres) permanent distribution easement and a 25,653 square-foot (0.588 acre) permanent construction easement for \$52,300.00, and a 31,506 square-foot (0.721 acre) temporary construction easement for \$3,500.00. Subject to approval as to form by the Law Department. District 4/Heard (Staff Recommendation: Approval) **{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

VI. Consent Agenda

A. New Business

9. Transportation/Alan Chapman

2017-0317 Award BL011-17, Rockbridge Road (Five Forks Trickum-East Park Place Boulevard) sidewalk project, to low bidder, CMES, Inc., amount not to exceed \$1,486,449.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2009 SPLOST Program. District 2/Howard (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0176 Approval/authorization for the Chairman to execute an Encroachment Agreement with Colonial Pipeline for the SR 316 (University Parkway) ATMS/ITS project - no cost associated. Subject to approval as to form by the Law Department. District 3/Hunter and District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0177 Approval/authorization for the Chairman to execute a Facility Encroachment Agreement and Amendment with CSX Transportation, Inc. for the SR 316 (University Parkway) ATM/ITS project for \$1,550.00. This project is funded by the 2009 SPLOST program. Subject to approval as to form by the Law Department. District 3/Hunter and District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

10. Water Resources/Ron Seibenhener

2017-0380 Approval/authorization for the Chairman to execute six (6) Encroachment Agreements with Atlanta Gas Light Company (AGLC), subject to approval as to form by the Law Department. District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VII. Old Business

I. Commissioners

2016-0905 Approval of appointment to the Arts Facility Authority. Term expires June 30, 2019. District 2/Howard (Tabled on 04/11/2017) (Tabled to 05/02/2017) {Action: Tabled Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-0906 Approval of appointment to the Arts Facility Authority. Term expires June 30, 2019. District 4/Heard (Tabled on 04/11/2017) (Tabled to 05/02/2017) {Action: Tabled Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VIII. New Business

I. Commissioners

2017-0379 Approval to fill the unexpired term of Keith Odom to the Tree Advisory Committee. Term expires December 31, 2017. District 4/Heard (Tabled on 04/11/2017) (Tabled to 05/02/2017) {Action: Tabled Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2. Multiple Departments

2017-0314 Award BL021-17, installation, inspection, maintenance, and repair of doors and windows on an annual contract (April 19, 2017 through April 18, 2018), Departments of Fire and Emergency Services, Support Services and Water Resources, to low bidder, Atlanta's Professional Door, Inc., base bid \$387,188.00. (Tabled on 04/11/2017) (Tabled to 04/18/2017) (Staff Recommendation: Award) {Action: Tabled Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

IX. Comments from Audience

X. Adjournment

{Action: Adjourn Motion: Howard Second: Brooks Vote: 4-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Out of Room; Heard-Yes}